



Board Application

Join us at MI-UCP.

Let's close the disability divide.



Kristen Milefchik was born with a form of muscular dystrophy called spinal muscular atrophy, or SMA. She now works as an advocate for Disability Rights Michigan and is the mother of a 22 year-old daughter who also has a disability.

At MI-UCP (Michigan United Cerebral Palsy), we believe everyone has the right to live to the best of their abilities and go as far as their ambitions will take them. Kristen's demonstrates how important it is to close the disability divide. Which is why her perspective is invaluable as board member of MI-UCP.

If you would like to be part of this important work, please fill out the application and return to President & CEO Beverly Richards at brichards@mi-ucp.org

Name: _____

Address: _____

City: _____ County: _____ State: _____ Zip: _____

Home Phone: _____ Fax _____ email: _____

Employment Status: Employed Unemployed Retired

Name of Employer: _____

Job Title: _____

Business Address: _____

City: _____ County: _____ State: _____ Zip: _____

Work Phone: _____ Fax _____ email: _____

Preferred Mailing Address Home Office

DEMOGRAPHICS (The following information is used strictly for statistical reporting requirements and to allow MI-UCP to monitor its efforts to be inclusive of people from diverse backgrounds. MI-UCP does not discriminate on the basis of race, ethnicity, religion, disability, gender or age. We do, however, have an affirmative action policy that encourages participation from people from diverse backgrounds.)

Ethnicity: African American Caucasian Hispanic/Latino Native American

Asian Arab/Chaldean Multi-Ethnic Other

Gender: Male Female

Disability Status: Developmentally Disabled Disabled, Not DD Not Disabled

Does a member of your family have a disability? Yes No

If yes, please indicate the nature of the disability and age of onset.

The highest educational level you've attained: _____

Have you ever served on a board? Yes No

Are you currently a member of any other board? Yes No

If yes, please indicate organization(s) and committee(s) you are serving on.



Why are you interested in serving on the MI-UCP Board?

The Typical board member volunteers (45-50) hours of service per year, can you meet the time requirements?

Yes No

Have you read and do you understand the attached documents regarding board expectations?

Yes No

What areas do you have interest in serving? (Check all that apply)

AREA OF INTEREST INTEREST IN SERVING

- Development/Marketing Committee
- Finance Committee
- Human Resources Committee
- Nominating/Bylaws Committee
- Program Services Committee
- Public Policy Committee
- Other

Signature _____ Date _____

Please return application to:

MI-UCP c/o Board Application

23077 Greenfield Rd., Suite 205 Southfield, MI 48075-3745

phone: 248-557-507 fax: 248-557-0224 email: main@mi-ucp.org



ROLE OF THE BOARD

The Board of Directors is the governing body of MI-UCP. It has fiduciary responsibility and oversight for the setting of strategic priorities and oversees the operational performance of the agency. Board duties include the ratification of plans, budgets and other policies formulated by Board Committees or task forces and implementing strategic plans. A Board term is three years, with the option to renew.

RESPONSIBILITIES OF A BOARD MEMBER

Board meetings are generally held six (6) times during the year. In addition to reviewing materials sent out prior to meetings and attending virtual meetings, Board members will also:

- Actively participate in decisions of the Board.
- Actively participate in strategic planning and CEO performance evaluation.
- Attend special functions such as the annual awards presentation.
- Support the agency's annual fundraisers through sponsorship solicitation and raffle purchases.
- Serve on a least one committee/task force of the Board.
- Serve as an advocate of MI-UCP and its programs in the community, representing the organization in accordance with Board policy.
- Ensure that the Board fulfills its responsibility to develop a strong financial base for the organization.
- Make an annual monetary contribution to financially support MI-UCP through fundraising and/or personal giving.
- Identify and help recruit future Board members and other leadership.

BOARD CALENDAR

The Board meetings are held virtually on the 3rd Tuesday of January, March, May, July, September, and November from 4:00 to 5:30 p.m. EST. Committee meetings are typically held on the months opposite the Board meetings, with a one-hour duration, three to six (3-6) times a year.

TEN BASIC RESPONSIBILITIES OF NONPROFIT BOARDS

1. Determine the organization's mission and purpose. It is the board's responsibility to create and review a statement of mission and purpose that articulates the organization's goals, means, and primary constituents served.
2. Select the chief executive. Boards must reach consensus on the chief executive's responsibilities and undertake a careful search to find the most qualified individual for the position.
3. Provide proper financial oversight. The board must assist in developing the annual budget and ensuring that proper financial controls are in place.
4. Ensure adequate legal and ethical integrity and maintain accountability. One of the board's foremost responsibilities is to provide adequate resources for the organization to fulfill its mission.
5. Ensure legal and ethical integrity and maintain accountability. The board is ultimately responsible for ensuring adherence to legal standards and ethical norms.
6. Ensure effective organizational planning. Boards must actively participate in an overall planning process and assist in implementing and monitoring the plan's goals.
7. Recruit and orient new board members and assess board performance. All boards have a responsibility to articulate prerequisites for candidates, orient new members, and periodically and comprehensively evaluate its own performance.
8. Enhance the organization's public standing. The board should clearly articulate the organization's mission, accomplishments, and goals to the public and garner support from the community.
9. Determine monitor, and strengthen the organization's program are consistent with the organization's mission and to monitor their effectiveness.
10. Support the chief executive and assess his or her performance. The board should ensure that the chief executive has the moral and professional support he or she needs to further the goals of the organization.